

DELAWARE VALLEY CHAPTER
APPALACHIAN MOUNTAIN CLUB

BYLAWS

(As amended November 2004)

Reviewed January 2017

ARTICLE I

Name

This organization shall be called the Delaware Valley Chapter of the Appalachian Mountain Club.

ARTICLE II

Objects

The purposes of this organization, hereinafter referred to as "the Chapter", are to cooperate with and to further the objectives of the Appalachian Mountain Club in general, especially within the geographic area of the Chapter, as defined in Article III. The Chapter shall advance in particular the objectives of conservation, education, recreation and community service.

ARTICLE III

Membership

Any member of the Appalachian Mountain Club residing in the following counties:

In the State of PENNSYLVANIA,

| | | | |
|------------|------------|----------------|-------------|
| Adams | Dauphin | Luzerne | Pike |
| Berks | Delaware | Lycoming | Potter |
| Bradford | Franklin | Mifflin | Schuylkill |
| Bucks | Fulton | Monroe | Susquehanna |
| Carbon | Huntingdon | Montgomery | Tioga |
| Centre | Juniata | Montour | Union |
| Chester | Lackawanna | Northampton | Wayne |
| Clinton | Lancaster | Northumberland | Wyoming |
| Columbia | Lebanon | Perry | York |
| Cumberland | Lehigh | Philadelphia | |

In the State of NEW JERSEY,

| | | | |
|------------|------------|-----------|--------|
| Atlantic | Cape May | Hunterdon | Salem |
| Burlington | Cumberland | Mercer | Warren |
| Camden | Gloucester | Ocean | |

In the State of DELAWARE,

| | | |
|------|------------|--------|
| Kent | New Castle | Sussex |
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shall be a member of the Delaware Valley Chapter unless he/she notifies the Appalachian Mountain Club's membership department in writing to the contrary. Appalachian Mountain Club members residing elsewhere shall be enrolled as members of this Chapter upon receipt by the Appalachian Mountain Club membership department of a written request to that effect by such a member.

ARTICLE IV

Government

Section 1. The government of the Chapter shall be vested in the Executive Committee, consisting of a minimum of 7 and a maximum of 20 voting members, elected at an annual meeting of the members of the Chapter. The members of the Executive Committee shall include the Chapter Chairperson, the Chapter Vice-Chairperson, the Secretary, the Treasurer and the Membership Chairperson, and other standing committee chairs as decided by the Executive Committee prior to the nomination process.

The previous Chapter Chairperson, if not otherwise serving on the Executive Committee, shall serve as a non-voting ex officio member of the Executive Committee for one year following his or her chairpersonship. Any member of the Chapter elected to membership on the Board of Directors of the Appalachian Mountain Club, if not otherwise serving on the Executive Committee, shall serve as a non-voting ex officio member of the Executive Committee during such term of office. The Executive Committee may in its discretion appoint additional non-voting members of the Committee.

Section 2. The Executive Committee shall meet at least three times a year at the call of the Chapter Chairperson, and the Chapter Chairperson shall call a meeting at the request of five members of the Executive Committee. In the absence of the Chapter Chairperson, the Vice-Chairperson or Secretary may call a meeting of the Executive Committee. One half the number of current voting members of the Executive Committee shall constitute a quorum.

Section 3. The members of the Executive Committee shall be elected, by majority vote of those present, at each annual meeting. They shall assume the duties of their offices immediately upon election and serve until their successors are chosen. Executive Committee members must be members of the Chapter in good standing during their entire tenure. No members shall hold the position of Chapter Chair, Vice Chair, Secretary or Treasurer for more than four consecutive years.

Section 4. A Nominating Committee of not less than three members of the Chapter shall be appointed by the Chapter Chairperson with the advice and consent of the other members of the Executive Committee at least six weeks before the annual meeting. Not more than one member of the Executive Committee shall be eligible to serve on the Nominating Committee. The Nominating Committee shall prepare a list of candidates for Chapter Chairperson, Vice-Chairperson, Secretary, Treasurer, and other members of the Executive Committee. It shall consult the proposed Chapter Chairperson and obtain his/her consent to serve and approval of the other proposed nominees. It shall then obtain the consent of the other nominees and send a complete slate to the Secretary at least three weeks in advance of the annual meeting. The names submitted by the Nominating Committee shall be made known by the Secretary to all members of the Chapter at least ten days before the annual meeting.

Chapter members desiring to place an additional candidate in nomination may do so by sending to the Secretary, not later than five days before the annual meeting, a nomination paper signed by at least ten members of the Chapter stating the office to be filled, the name of the proposed candidate, and whether or not he/she has consented to serve if elected. No person shall be eligible for nomination to office unless such person is a member in good standing of the Chapter and has been nominated by one of the above methods.

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Section 5. The Chapter Chairperson shall preside at all meetings of the members and of the Executive Committee, except that in the event of absence, the Vice-Chairperson shall preside, and in the absence of both, the Secretary. The Chapter Chairperson shall supervise the duties of the other officers and committees, and shall be an ex-officio member of all standing and ad-hoc committees. He/she shall present a report to the annual meeting of the members. The Vice Chairperson shall assist and substitute for the Chairperson as necessary, and shall perform such tasks as are delegated to him/her by the Chairperson.

Section 6. The Secretary shall be responsible for ensuring that the following duties are performed: giving proper notice of all meetings, keeping the minutes of all meetings and the records of the Chapter and distributing minutes of prior meetings at least two weeks before each scheduled Executive Committee meeting. The Secretary shall also conduct correspondence on behalf of the Chapter. He/she shall ensure that Appalachian Mountain Club headquarters is furnished with copies of all publications of the Chapter.

Section 7. The Treasurer shall receive all funds paid to or belonging to the Chapter, shall disburse the same under the direction of the Executive Committee, shall keep proper accounts, shall oversee the Chapter budget and shall make a report of receipts and disbursements at each meeting of the Executive Committee. Once each year, at a time designated by the Appalachian Mountain Club, the Chapter Treasurer shall send the Chapter's financial records to the Club headquarters to be audited.

Section 8. No expenditures for which the Appalachian Mountain Club might be responsible shall be made or financial obligation incurred by any officer or committee of the Chapter without previous authorization by the Board of Directors of the Appalachian Mountain Club.

Section 9. Should any vacancy occur in the Executive Committee, such committee shall appoint a member of the Chapter to fill such a vacancy until the next annual meeting, or until his/her successor takes office. In the event that the Chapter Chairperson shall become unable to continue to perform his/her duties, the Vice-Chairperson shall automatically become acting Chapter Chairperson until the next meeting of the Executive Committee, at which the committee shall appoint one of its members to serve as Chapter Chairperson until the next annual meeting or until his/her successor takes office. If for any reason the Vice Chairperson, Secretary or Treasurer shall become unable to perform his/her duties, the Chapter Chairperson shall assume those duties and responsibilities until such a time as the Executive Committee shall appoint a new member to serve the unexpired term of office.

Section 10. Executive Committee meetings shall be open to the public, unless specifically closed by a majority vote.

Section 11. No official pronouncement in the name of the Appalachian Mountain Club involving opinion or policy in matters of public interest may be made by a Chapter, a Committee, or any member thereof, without the express written consent of the Board of Directors of the Appalachian Mountain Club. The Chapter may make pronouncement on local matters in the name of the Chapter.

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ARTICLE V

Meetings

Section 1. The annual meeting of the Chapter shall be held on such day during the month of October or November, and at such hour and place as shall be designated by the Executive Committee.

Section 2. Special meetings of the Chapter members may be called at any time by the Executive Committee or shall be called upon written request of at least fifty members addressed to such Committee stating the purpose of the meeting.

Section 3. Fifty members of the Chapter present at any meeting of the Chapter shall constitute a quorum for the transaction of business.

Section 4. Any Chapter member may recommend the appropriation of a sum of money for a worthy purpose at any meeting of the Chapter, and said recommendation shall be referred to the Executive Committee for approval or rejection. Money may be directly appropriated only by majority vote of the Executive Committee.

ARTICLE VI

Committees of the Chapter

There shall be a Membership Committee composed of a member or members of the Chapter, and such other Committees of the Chapter as may seem necessary and proper for the work and activities of the Chapter. All such Committees shall have such powers and duties as may be assigned to them by the Executive Committee and the Chairperson of each Committee shall report to the Executive Committee.

ARTICLE VII

Discrimination Prohibited

In administering its affairs, the Chapter shall not discriminate against any person on the basis of race, creed, color, national and ethnic origin, sex, sexual preference, marital status, age or physical disability.

ARTICLE VIII

By-Laws

Section 1. These By-Laws may be amended at any annual or special meeting of the Chapter members by a two-thirds vote of those members present and voting provided notice of such amendment shall have been sent to all members of the Chapter at least three weeks previously.

Section 2. By-laws and all amendments thereto must receive approval of the Board of Directors of the Appalachian Mountain Club before taking effect.

Section 3. The Executive Committee shall appoint a committee to review these by-laws at least once every five years. Such committee shall submit to the Executive Committee a report of recommended modifications.